

2<sup>nd</sup> Saltash Scout Group  
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11<sup>th</sup> August 2024

Dear Madam Mayor,

**RE: Latchbrook Scout HQ extension**

Recently, I individually contacted the Saltash Town Council by email to explain the ongoing situation regarding the completion of the Saltash Scouts HQ extension at the Latchbrook Community Centre.

I've attached a summary of the project to this letter for your information.

I am pleased to say the positive responses led to a number of on site meetings with some of the councillors, where I've been given an opportunity to showcase our aims for the Scout group and the wider community, the sterling work our volunteers have undertaken to date and the situation we face to complete our project.

We are currently in the process of submitting a full application for Community Infrastructure Levy funding, which is due with a deadline of Friday 13<sup>th</sup> September 2024.

I have had fantastic support already from the councillors I've been in contact with, but as part of the process I am looking for the backing and support of the Saltash Town Council as a whole, as this would inevitably hold more weight with our application when it is reviewed.

I appreciate the timing is incredibly short and for that I can only offer my sincere apologies. Please would it be at all possible to consider our project and if there is a consensus in our favour to provide our group with a supporting letter or email to accompany our grant application?

In the meantime, I'd be more than happy to answer any questions relating to this project and to meet any of the councillors on site to better demonstrate and explain what we are trying to achieve.

Thank you for your time in considering our request.

Yours sincerely

Keith Child  
Team Lead Volunteer  
2<sup>nd</sup> Saltash Scout Group



## Latchbrook Scout HQ Extension

A number of Scout groups within the South East Cornwall area rent local community facilities during evenings and weekends but the larger towns have their own buildings. Amongst these are the 2nd Saltash Scout Group, who moved from their central town location of Windsor Lane some years ago, as the building was not fit for purpose, beginning to fail and containing Asbestos.

Cornwall Council were extremely supportive and offered the under used Community Centre building at Latchbrook, and a long lease was signed over. The Latchbrook building is relatively small and to provide better facilities for our young people, the original Windsor Lane site was sold and the capital invested into extending the Latchbrook Centre, to provide a two storey extension to accompany the existing building thus giving a modern facility for Scouting and the wider Saltash community.

Saltash Scouts have invested approximately £200k into extending facilities to date.

Currently, the building is constructed, weatherproof, secure and has much of the electrical installation completed but still requires a substantial amount of work prior to commissioning as can be seen in the attached pictures.

Saltash Scout leaders have worked tirelessly for over ten years to raise funds to complete the project and internal fit out, recently having installed the disabled access to the building at a cost of £11k, but unfortunately building material costs are increasing faster than funds can be generated.

We believe an estimate of circa £80k will be required to complete the remaining work. In an attempt to secure the necessary funding, we are busily compiling our full application for Round 4 of the Community Infrastructure Levy Fund, due in September 2024.

Figure 1 Latchbrook Community Centre showing its original format and current extension



Figure 2 Latchbrook Community Centre showing ground floor extension requiring completion

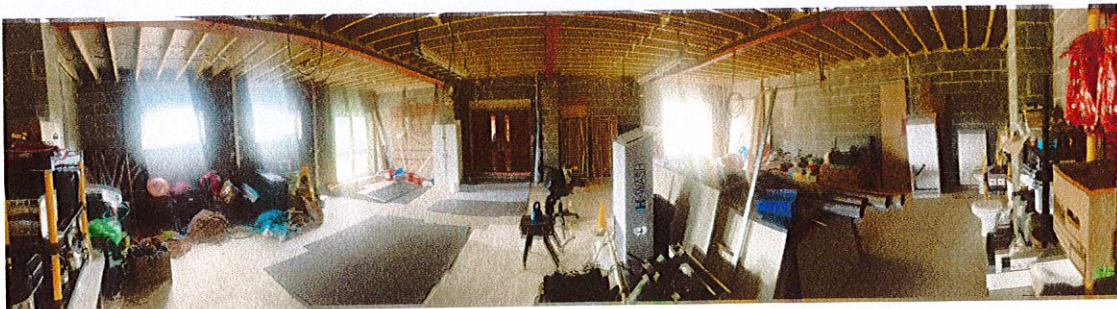




Figure 3 Latchbrook Community Centre showing first floor extension requiring completion

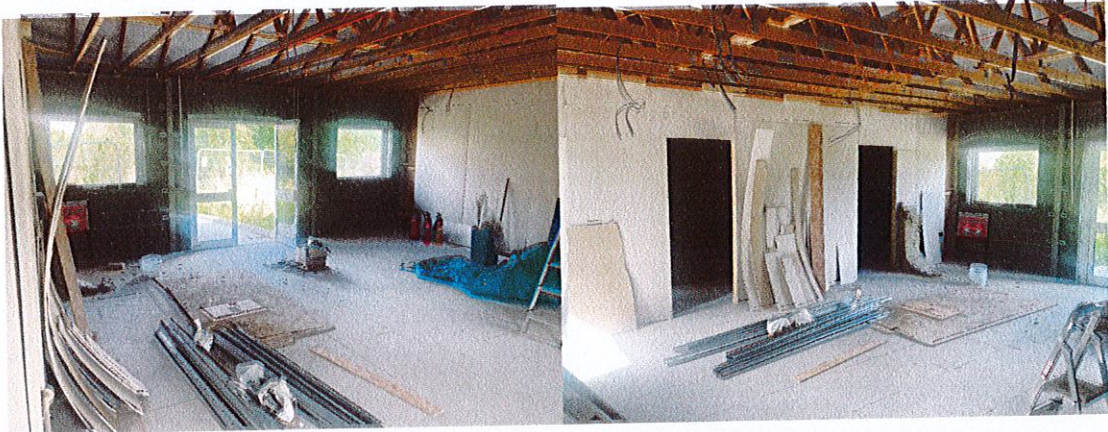


Figure 4 Latchbrook Community Centre showing first floor extension requiring completion

